



CITY OF ELGIN
PERMIT APPLICATION FOR NEW RESIDENTIAL CONSTRUCTION

*****OFFICE USE ONLY*****

Date Received:		Information Needed:
Permit:	Fee: \$	

PROPERTY DESCRIPTION

Address:

Single Family: Attached or Detached		Garage: Attached or Detached
Model:		Block/Unit:
Lot Number:		Subdivision:
Pin #:		In-Fill Lot: Yes or No (If yes, Separate Engineering Permits are Required)

IMPACT FEES/SQUARE FOOTAGE

1 st Floor:	Sq Ft	2 nd Floor:	Sq Ft
Basement/Foundation Type:		Walkout	Standard Lookout
Basement:	Sq Ft	Garage:	Sq Ft
Other:	Sq Ft	Total Area:	Sq Ft
Total Living Area:	Sq Ft	Deck:	X Dimensions
# of Bedrooms:		Patio:	X Dimensions

COST OF WORK

Building Cost: \$		Mechanical Cost: \$
Electrical Cost: \$		Plumbing Cost: \$
Total Cost: \$		Fair Market Value: \$

CONTACT PERSON

Name:		Telephone:
Fax Number:		E-mail:

Notes:

BUILDING OWNER

Name:

Address:

City:

State:

Zip:

Telephone:

GENERAL CONTRACTOR

Name:

Address:

City:

State:

Zip:

Telephone:

ROOFING CONTRACTOR

Name:

Address:

City:

State:

Zip:

Telephone:

ELECTRICAL CONTRACTOR

Name:

Address:

City:

State:

Zip:

Telephone:

MECHANICAL CONTRACTOR

Name:

Address:

City:

State:

Zip:

Telephone:

PLUMBING CONTRACTOR

Name:

Address:

City:

State:

Zip:

Telephone:

SEWER SERVICE CONNECTION CONTRACTOR

Name:

Address:

City:

State:

Zip:

Telephone:

WATER SERVICE CONNECTION CONTRACTOR

Name:

Address:

City:

State:

Zip:

Telephone:

CITY OF ELGIN
CONTRACTOR REQUIREMENTS

Roofing - A State of Illinois Roofing License is required. A copy of the current license must be on file with the City of Elgin

Electrical - A contractor's registration is required from any city in the State of Illinois that gives a written examination based on the National Electrical Code. A copy of the current registration must be on file with the City of Elgin.

Plumbing - A State of Illinois Plumbing Contractor License with the prefix of 055 is required. A copy of the current license must be on file with the City of Elgin.

Sewer - A \$20,000 permit bond in favor of the City of Elgin is required.

Mechanical - A contractor's registration is required from any city in the State of Illinois that gives a written examination for HVAC. However, registration is not required if the plans are sealed by an Illinois licensed architect or engineer who accepts responsibility for the work. A \$20,000 license and permit bond issued in favor of the City of Elgin is also required. A copy of the current registration and bond must be on file with the City of Elgin.

Fire Sprinkler- State of Illinois Fire Sprinkler Contractor license is required for fire suppression. A copy of the current license must be on file with the City of Elgin.

A Separate application must be made to the Fox River Water Reclamation District (FRWRD) for any new plumbing work. Contact FRWRD concerning sanitary sewer requirements.

FRWRD: 1957 N. La Fox Rd, South Elgin, IL, 60177; (847) 742-2068

Some projects will require participation in the Kane County Road Improvement Impact Fee Program. For application and information contact Kane County Division of Transportation at (630) 845-3799, or visit the program website at www.co.kane.il.us/dot/roadimpact/roadimpact.htm. A copy of your receipt from Kane County is required prior to permit issuance.

Building Permit Questions may be directed to:

Community Development
150 Dexter Ct
Elgin IL 60120-5555
(847) 931-5920
www.cityofelgin.org