



Elgin Police & Fire Departments Alarm Permit



Elgin city ordinance Chapter 6.47, requires all alarm users to register their alarm system. It shall be the responsibility of the undersigned to notify the Alarm Administrator as soon as changes are known. Completed forms may be submitted to Alarms Administrator in any of the following ways: electronically using the "e-mail form" button located at the bottom, via fax (847) 289-2750 or via mail 151 Douglas Avenue, Elgin, IL 60120.

CHECK ALL THAT APPLY Commercial / Fire Commercial / Burglar Residential / Fire Residential / Burglar

Applicant/Business Name: _____ Phone: _____ Email: _____

Alarm Address: _____

If person responsible for payment of false alarms is different, please provide contact information below

Name & Billing Address: _____ Phone: _____ Email: _____

SYSTEM INFORMATION

System Installed by: _____ Address: _____ Phone: _____

Maintained by: _____ Address: _____ Phone: _____

Monitoring Co: _____ Phone: _____

Per City Ordinance, alarm users must list three (3) individuals that are able to respond to alarm activations or are able to contact you in case of an emergency

1. Name _____ Address: _____ Phone: _____

2. Name _____ Address: _____ Phone: _____

3. Name _____ Address: _____ Phone: _____

FIRE PERMITS MUST BE DISPLAYED ON OR IN CLOSE PROXIMITY TO THE FIRE SUPPRESSION SYSTEM PANEL

Applicant Signature: _____ Date: _____

for Office Use Only

Approved By	Permit Number(s)	Approval Date
Alarm Administration	151 Douglas Ave Elgin, IL 60120 Phone 847-289-2549 Fax 847-289-2750	revised 4/1/2018