

ELGIN HERITAGE COMMISSION

Tuesday, August 4, 2020
7:00pm

City Council Chambers, 2nd Floor North Tower
150 Dexter Court, Elgin, IL 60120

AGENDA

- A. Call Meeting to Order and Roll Call
- B. Approval of Minutes
 - 1. July 7, 2020
- C. Recognize Persons Present
- D. Plaque Applications
 - None
- E. Old Business
 - 1. Reports from Neighborhood Groups on Heritage Related Activities
 - 2. 2020 Elgin Heritage Commission Goals
 - a. Historic Resources Survey (*no update*)
 - b. Spring-Douglas Historic District Walking Tour (*no update*)
 - c. Elgin Historic District and Landmark Design Guidelines (*no update*)
 - d. Mayor's Awards for Preservation 2020
 - (i) September 1, 2020
 - (ii) Logistics
- F. New Business
 - 1. Renew Memberships
 - a. National Alliance of Preservation Commissions
 - b. Landmarks Illinois
- G. Other Business
- H. Adjournment

THE CITY OF ELGIN IS SUBJECT TO THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. INDIVIDUALS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO REQUIRED CERTAIN ACCOMMODATIONS IN ORDER TO ALLOW THEM TO OBSERVE AND/OR PARTICIPATE IN THIS MEETING, OR WHO HAVE QUESTIONS REGARDING THE ACCESSIBILITY OF THE MEETING OR THE FACILITIES, ARE REQUESTED TO CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT (847) 931-5620 {TDD (847) 931-5616} PROMPTLY TO ALLOW THE CITY OF ELGIN TO MAKE REASONABLE ACCOMMODATIONS FOR THOSE PERSONS.

City of Elgin
Elgin Heritage Commission
July 7, 2020

Proposed Minutes

- A.** The meeting of the Elgin Heritage Commission was called to order at 7:00 p.m. in the First Floor South Conference Room by Chairman John Wiedmeyer.
1. **Members Present:** Brian Anderson, Len Govednik, Rebecca Hunter, John Marston, John Regan, George Rowe, Scott Savel, Steve Thoren, and John Wiedmeyer
 2. **Members Absent:** None
 3. **City Staff Present:** Christen Sundquist, Historic Preservation Planner
- B. Approval of Minutes:**
1. A motion was made by Commissioner Rowe to approve the June 16, 2020 minutes with the following corrections: E.3.A.i replace the statement “*The motion passed unanimously*” with “The motion passed 8-1.” The motion was seconded by Commissioner Thoren.
The motion passed unanimously.
- C. Recognize Persons Present:** None
- D. Plaque applications:**
None
- E. Old Business**
1. Reports from Neighborhood Groups on Heritage Related Activities
 - a. Commissioner Rowe noted that the work at 302 W. Chicago Street (Nancy Kimball House) is progressing nicely. The front stairs will be proposed to turn to the west due to constraints with the site and building code. However, this redirection and the overall design will be a closer representation to match a turn-of-the-century photograph. This photograph shows a west facing stair that was constructed prior to the 1903 addition and likely built when Nancy Kimball was still alive.
 2. 2020 Elgin Heritage Commission Goals
 - a. Historic Resources Survey
No update.
 - b. Spring-Douglas Historic District Walking Tour
The Commission discussed a recent proposal for the design of the Spring-Douglas Historic District Walking Tour Brochure and noted that they would like to revisit this proposal towards the end of the year to ensure that there are funds for any

unexpected bills needed for the Mayor's Awards.

A motion was made by Commissioner Anderson to approve the funding of a maximum of \$1,000 once funding is made available for the design of the Spring-Douglas Historic District Walking Tour Brochure.

No second was made.

c. Elgin Historic District and Landmark Design Guidelines

No update.

3. Mayor's Awards for Preservation 2020

- a. Staff gave an overview of preliminary logistics regarding the Mayor's Awards. At this time, 50 people maximum are allowed in event spaces. Staff did confirm that the caterer will be serving the food. The Commission showed concerns of hosting even 50 people for the event and wondered if there could be an alternate way to host the Mayor's Awards via Zoom. Staff noted she will look into it but she did not believe that we would receive a reimbursement of the amount we already paid for the space and the caterer. The Commission also discussed having only the award recipients, staff, the Chairman and the Mayor only at the event and having the awards streamed online. Therefore, this reduces the amount of people in attendance and may allow for plaque recipients to attend as well. Staff stated that at the next regular scheduled meeting that she will update the Commission on any changes and that at that time they can decide what to do for the event.

F. New Business

None

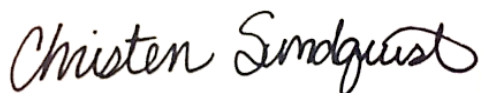
G. Other Business

None

H. Adjournment

A motion was made by Commissioner Savel to adjourn the meeting. The motion was seconded by Commissioner Thoren and passed unanimously. The meeting was adjourned at 7:44 p.m.

Respectfully submitted,



Christen Sundquist, Historic Preservation Planner
Community Development Department

Approved: