

ELGIN HERITAGE COMMISSION

Tuesday, November 3, 2020
7:00pm

City Council Chambers, 2nd Floor North Tower
150 Dexter Court, Elgin, IL 60120

AGENDA

- A. Call Meeting to Order and Roll Call
- B. Approval of Minutes
 - 1. October 6, 2020
- C. Recognize Persons Present
- D. Plaque Applications
 - None
- E. Old Business
 - 1. Reports from Neighborhood Groups on Heritage Related Activities
 - 2. 2020 Elgin Heritage Commission Goals
 - a. Historic Resources Survey (*no update*)
 - b. Spring-Douglas Historic District Walking Tour (*no update*)
 - c. Elgin Historic District and Landmark Design Guidelines (*no update*)
- F. New Business
 - 1. 2021 Annual Schedule – Approval
 - 2. Elgin Heritage Commission Budget
 - a. Mayor’s Awards Photographs – Cost Estimate Review
- G. Other Business
- H. Adjournment

THE CITY OF ELGIN IS SUBJECT TO THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. INDIVIDUALS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO REQUIRED CERTAIN ACCOMMODATIONS IN ORDER TO ALLOW THEM TO OBSERVE AND/OR PARTICIPATE IN THIS MEETING, OR WHO HAVE QUESTIONS REGARDING THE ACCESSIBILITY OF THE MEETING OR THE FACILITIES, ARE REQUESTED TO CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT (847) 931-5620 {TDD (847) 931-5616} PROMPTLY TO ALLOW THE CITY OF ELGIN TO MAKE REASONABLE ACCOMMODATIONS FOR THOSE PERSONS.

City of Elgin
Elgin Heritage Commission
October 6, 2020

Proposed Minutes

- A. The meeting of the Elgin Heritage Commission was called to order at 7:00 p.m. in the City Council Chambers by Chairman John Wiedmeyer.

At the beginning of the meeting, Chairman Wiedmeyer noted that any one from the public have three minutes to speak if they wish to do so, need to sign up. He also noted that the meeting will be audio recorded.

1. **Members Present:** Brian Anderson, Rebecca Hunter, John Marston, John Regan, George Rowe, Len Govednik, Steve Thoren, Scott Savel and John Wiedmeyer
2. **Members Absent:** None
3. **City Staff Present:** Christen Sundquist, Historic Preservation Planner; Marc Mylott, Director of Community Development; William Cogley, Corporation Counsel

B. Approval of Minutes:

1. *A motion was made by Commissioner Thoren to approve the September 8, 2020 minutes as submitted. The motion was seconded by Commissioner Hunter. The motion passed unanimously.*

C. Recognize Persons Present: None

D. Plaque applications: None

E. Old Business

1. Reports from Neighborhood Groups on Heritage Related Activities
 - a. Commissioner Rowe noted that the work at 302 W. Chicago Street (Nancy Kimball House) is progressing nicely. The front porch design was approved by the city and work will start soon. He also noted that the flooring at the interior has been installed.
2. 2020 Elgin Heritage Commission Goals
 - a. Historic Resources Survey
No update.
 - b. Spring-Douglas Historic District Walking Tour
No update.
 - c. Elgin Historic District and Landmark Design Guidelines
No update.

F. New Business

1. Deliberations and Determination Regarding the Nomination and Application for Individual Landmark Designation of the Property at 850 N. Grove Avenue, Elgin, IL 60120.
 - a. Chairman Wiedmeyer allotted Attorney Richard Friedman and Attorney Scott Day 12 minutes for closing remarks.

Attorney Richard Friedman presented on behalf of the City and noted that the economic argument is premature and that the opposition did not present any argument for how the building did not meet the criteria for designation.

Attorney Scott Day presented on behalf of the owner, D C Cook. He noted that economics of the building are a big concern and the company has no use for the office building.

The commissioners deliberated and provided statements regarding the designation. They agreed the building is historically significant and met nine out of the eleven criteria.

2. Resolution Regarding the Designation of the David C. Cook Publishing House Property at 850 N. Grove Avenue, Elgin, IL 60120 as an Individual Landmark.

A motion was made by Commissioner George Rowe to adopt the Resolution Regarding the Designation of the David C. Cook Publishing House Property at 850 N. Grove Avenue, Elgin, IL 60120 as an Individual Landmark. The motion was seconded by Commissioner Scott Savel.

The motion passed 9-0.

Staff noted to the commission that the notice of the determination of the Heritage Commission including a copy of the report will be sent by regular mail to the owners of record and the nominators within seven days of adoption of the resolution.

The audio recording of the meeting is on file with the application.

G. Other Business

None

H. Adjournment

A motion was made by Commissioner Savel to adjourn the meeting. The motion was seconded by Commissioner Thoren and passed unanimously. The meeting was adjourned at 7:56 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Christen Sundquist". The signature is written in a cursive, flowing style.

Christen Sundquist, Historic Preservation Planner
Community Development Department

Approved:

PROPOSED 2021 MEETING SCHEDULE

Elgin Heritage Commission & Design Review Subcommittee

The Elgin Heritage Commission holds its Regular Meetings on the 1st Tuesday of each month at 7:00 p.m., City Council Chambers, second floor, North Tower of the Elgin Municipal Building.

The Design Review Subcommittee are held on the 2nd and 4th Tuesday's of every month at 6:00 p.m., City Council Chambers, second floor, North Tower of the Elgin Municipal Building.

<u>First Tuesday</u> Heritage Commission Regular Meeting 7:00 p.m.	<u>Second Tuesday</u> Design Review Subcommittee 6:00 p.m.	<u>Fourth Tuesday</u> Design Review Subcommittee 6:00 p.m.
January 5	January 12	No Meeting**
February 2	February 9	No Meeting **
March 2	March 9	March 23
April 6	April 13	April 27
No meeting *	May 11	May 25
June 1	June 8	June 22
July 6	July 13	July 27
August 3	August 10	August 24
September 7	September 14	September 28
October 5	October 12	October 26
November 2	November 9	November 23
No meeting *	December 14	No meeting **

* **Heritage Commission** meetings will not be held in May and December; due to special events.

** **Design Review Subcommittee** will not meet on the 4th Tuesday in January, February or December unless multiple agenda items are brought forth for review.

Each meeting is subject to change of location. The agenda will reflect the location for the current meeting.

Note: COA applications and supporting information for Design Review Subcommittee meetings need to be submitted at least ten days prior to the meeting.

Contact Person: **Christen Sundquist**
 Historic Preservation Planner
 (847) 931-6004

2020 Elgin Heritage Commission Budget

Budgeted Amount		
Mayor's Awards	\$ 2,500.00	
Caterer	\$ 2,096.06	Highland Lofts; paid on 2/28/20
Dessert	\$ -	
Space Rental	\$ -	
Equipment - Furniture Rental	\$ -	
Misc. Expenses (Plaque Frames, Gold Seals)	\$ 137.94	Cert Frames - Michaels 8/21/20
Advertisement (Bravo Magazine)	\$ -	
Plaques/certificates (includes plaque replacement)	\$ -	
Bungalow plaques/certificates	\$ -	
Plaque Materials	\$ 200.80	10 plaques @ 20.08 - pcard 7/16/20
Landmark Plaque	\$ -	
Poet Laureate - Speaker	\$ -	
Amount Expended	\$ 2,434.80	
General Fund	\$ 2,500.00	
<i>Memberships</i>		
Landmarks Illinois	\$ 50.00	paid on 8/20/2020
National Alliance of Preservation Commissions	\$ 150.00	paid on 8/20/2020
<i>Elgin Area Historical Society</i>	\$ -	
<i>Other - Village of Plainfield - Building Codes</i>	\$ 10.00	paid on 2/28/2020 \$60 (listed as only \$10 in Naviline...)
<i>Other</i>		
Website App: Historic Elgin	\$ 20.00	Paid on 9/22/20; domain name
	\$ 216.00	Renews on 11/10/20 website
New Commissioner Name plates	\$ -	
Public Hearing Signs	\$ -	
Paddock Publications - Public Hearing Notices	\$ -	
Heritage Commission - Public Hearing - Transcript	\$ -	
Dec. Plaques (includes plaque replacement)	\$ -	
Bungalow/Specialty plaques	\$ -	
Certificates/frames	\$ -	
Paint/Materials for Heritage and Bungalow Plaques	\$ -	
Conference Fees	\$ -	
Amount Expended	\$ 446.00	
Total Annual Budget	\$ 5,000.00	
Total Amount Expended (Mayor's Awards/ General)	\$ 2,880.80	
Funds remaining from Preservation Month	\$ 65.20	
Funds remaining from General	\$ 2,054.00	
Total Funds Remaining	\$ 2,119.20	

Updated October 29, 2020

Balance in Naviline: \$2,335.20

Re: Pictures from 30th Mayor Awards

One Source Productions <1zorander@gmail.com>

Sat 10/17/2020 1:35 PM

To: Christen Sundquist <Sundquist_C@cityofelgin.org> 1 attachments (511 bytes)

0E72740F98254FF39601938689E6089E.png;

Good Afternoon Christen! I hope your Autumn began well. The Mayor's Awards pictures are available for purchase. Rates are as follows:

Physical Prints: \$12/photo (5x7 only)

Digital Copies: \$20/ photo

Complete Digital Set: \$400

(Entire event, 30 pictures)

Of course all photos will be professionally edited for quality before distribution. Let me know if you have any questions. Thanks!

Jeremy Hayes

773-656-5831

1zorander@gmail.com

On Tue, Sep 29, 2020, 2:33 PM Christen Sundquist <Sundquist_C@cityofelgin.org> wrote:

Hi Jeremy,

I hope you are doing well! You missed a very unique Mayor's Awards this year but I think it turned out pretty nice.

Bruce mentioned I should contact you to see about pricing for the photographs taken at the Mayor's Awards. I was wondering the cost for the digital version so that we can email them to the applicant. If that isn't possible, then what would be the cost to print?

I'll likely be taking this cost estimate to the Heritage Commission at their November meeting for review.

Looking forward to hearing from you!

Christen Sundquist

Historic Preservation Planner

City of Elgin

150 Dexter Court

Elgin, IL 60120

847-931-6004 – phone

847-931-6790 – fax

 [Signature logo](#)