

ELGIN HERITAGE COMMISSION

Tuesday, January 4, 2022
6:00pm

City Council Chambers, 2nd Floor North Tower
150 Dexter Court, Elgin, IL 60120

AGENDA

- A. Call Meeting to Order and Roll Call
- B. Approval of Minutes
 - 1. November 2, 2021
- C. Recognize Persons Present
- D. Plaque Applications
 - None
- E. Old Business
 - 1. Reports from Neighborhood Groups on Heritage Related Activities
 - 2. 2021 Elgin Heritage Commission Goals
 - a. Historic Resources Survey
 - (i) Update on Midwest Neighborhood Part 1
 - b. Spring-Douglas Historic District Walking Tour
 - c. Elgin Historic District and Landmark Design Guidelines
 - d. Future Commission Board Ideas
 - (i) Rebecca Hunter – Gail Borden Library Exhibit
 - (ii) Len Govednik – Bungalow Website
 - e. Design Review Subcommittee – Updates
- F. New Business
 - 1. 2021 budget wrap up report, and 2022 budget projections
 - 2. Preservation Month
 - 3. Historic Rehabilitation Grant Program
 - 4. Letter of Support – Revitalization of DuPage Court
- G. Other Business
- H. Adjournment

THE CITY OF ELGIN IS SUBJECT TO THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. INDIVIDUALS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO REQUIRED CERTAIN ACCOMMODATIONS IN ORDER TO ALLOW THEM TO OBSERVE AND/OR PARTICIPATE IN THIS MEETING, OR WHO HAVE QUESTIONS REGARDING THE ACCESSIBILITY OF THE MEETING OR THE FACILITIES, ARE REQUESTED TO CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT (847) 931-5620 {TDD (847) 931-5616} PROMPTLY TO ALLOW THE CITY OF ELGIN TO MAKE REASONABLE ACCOMMODATIONS FOR THOSE PERSONS.

City of Elgin
Elgin Heritage Commission
November 2, 2021

Proposed Minutes

- A.** The meeting of the Elgin Heritage Commission was called to order at 7:02 p.m. in the City Council Chambers by Chairman John Marston.
- 1. Members Present:** Rebecca Hunter, Marge Rowe, Scott Savel, Brian Anderson and John Marston.
 - 2. Members Absent:** Len Govednik, John Wiedmeyer, John Regan
 - 3. City Staff Present:** Christen Sundquist, Historic Preservation Planner
- B. Approval of Minutes:**
- 1. A motion was made by Commissioner Anderson to approve the October 5, 2021 minutes with the following amendments: F1a: change “architectures historic” to “architecture and historic”. The motion was seconded by Commissioner Hunter. The motion passed unanimously.*
- C. Recognize Persons Present:** None
- D. Plaque applications:** None
- E. Old Business**
- Reports from Neighborhood Groups on Heritage Related Activities
 - Commissioner Rowe noted that the outdoor lighting was installed as well as the Wi-Fi at the cobblestone (302 W. Chicago Street). She also stated that the construction of the parking lot received unanimous approval by the Committee of the Whole and will receive final approval on November 3, 2021.
 - Commissioner Rowe noted that the Elgin History Museum has a new exhibit called “We Are Here” showcasing work by Kerri Liu.
 - Lastly, Commissioner Rowe stated that the Elgin History Museum’s annual gala will again be online this year as a Zoom program with a silent auction starting on November 10-13th.
 - 2021 Elgin Heritage Commission Goals
 - Historic Resources Survey
The exterior portion of the survey is completed and the next step in the survey process is to go over data. Staff and Commissioner Hunter will begin this next step in December.
 - Spring-Douglas Historic District Walking Tour
The Commission received a cost estimate for the design and the printing costs of a hardcopy brochure. The discussed that they weren’t entirely sure about printing hard copies as they weren’t sure where to hand them out. They would like to

- explore a digital tour first while printing postcards leading the user to the HistoricElgin website.
- c. Elgin Historic District and Landmark Design Guidelines
No update.
 - d. Future Commission Board Ideas
 - i. Commissioner Hunter went through the working document that she and the Gail Borden staff compiled and noted that there are four planned lectures asking staff, Chairman Marston and Commissioner Savel along with herself to present varying topics. She needs a confirmation on if they would like to participate and if so, what they would like to discuss and three dates that work for them no later than January.
 - e. Design Review Subcommittee Update
 - i. Commissioner Savel briefly touched on projects that are going on in the district including a construction of a new garage where compromises were made with the commission and the owner that left both parties satisfied with the overall design.

F. New Business

- 1. Approve 2022 Meeting Schedule
 - a. Chairman Marston asked the commission if they'd be willing to change the time of the meeting to 6:00PM versus 7:00PM. The commission noted that there were no conflicts with the change in time.
A motion was made by Commissioner Savel to change the meeting time of the Elgin Heritage Commission to 6:00PM versus 7:00PM. The motion was seconded by Commissioner Rowe.
The motion passed unanimously.
A motion was made by Commissioner Savel to approve the 2022 meeting schedule as amended. The motion was seconded by Commissioner Anderson.
The motion passed unanimously.
- 2. Preservation Month
 - a. Event Location
Several of the commissioners were able to tour the Elgin Math and Science Academy campus on October 29, 2021 and found that the restoration and rehabilitation work that they are doing to the historic structures was admirable. They noted that the gymnasium would be a perfect location for the Mayor's Awards, however if events are still limited to 50 people then other spaces on the campus could be used instead that would still provide for a great event space.
A motion was made by Commissioner Savel to have the 2022 Mayor's Awards for Preservation event to be held on May 3, 2022 to be located at the Elgin Math and Science Academy. The motion was seconded by Commissioner Rowe.
The motion passed unanimously.
 - b. Caterer Selection
A motion was made by Commissioner Anderson to award the catering contract to My Chef Catering, Inc. The motion was seconded by Commissioner Savel.
The motion passed unanimously.

3. Elgin Heritage Commission Budget

The Commission discussed their end of year budget and noted that they would like to donate \$500 to the Elgin Math and Science Academy for the use of their space for the 2022 Mayor's Awards for Preservation and that after potential remaining expenses, use the remaining amount as the down payment to the caterer.

A motion was made by Commissioner Savel to donate \$500 to the Elgin Math and Science Academy for the use of their space for the 2022 Mayor's Awards for Preservation and to use the remaining funds, after known expenses, to place a down payment to My Chef Catering for the 2022 Mayor's Awards for Preservation. The motion was seconded by Commissioner Anderson.

The motion passed unanimously.

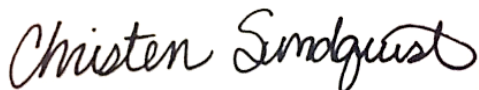
G. Other Business

1. Landmark Illinois and Kane County Historic Preservation Commission Correspondence
Chairman Marston noted that staff has sent out an inquiry to neighborhood groups regarding the John Schmidtke house and that the developer is willing to allow an interested party the house for free if it is moved to an off premise location. If an interested party comes forward, the commission will support any incentives that may help the interested party move the property. It was stated in the meeting that the Heritage Commission unanimously supports the preservation of the historic John Schmidtke house.

H. Adjournment

A motion was made by Commissioner Savel to adjourn the meeting. The motion was seconded by Commissioner Hunter and passed unanimously. The meeting was adjourned at 8:27 p.m.

Respectfully submitted,



Christen Sundquist, Historic Preservation Planner
Community Development Department

Approved: