

Proposed Meeting 2 Agenda

Subcommittee on Recruitment, Hiring, Retention, Training, and Promotion

Date: Thursday, February 3, 2022

Time: 6:30 pm

Meeting Objectives:

- Identify recommendations for recruitment process
- Review presentation and materials needed for deliberations
- Continue clarifying goals of subcommittee

Discussion Agreements:

- Speak for yourself about what has heart and meaning
- Honor the agenda or modify by agreement
- Learn from and understand each other's perspective
- Be respectful, candid, and constructive
- Provide balance of speaking time
- Test assumptions by asking questions
- Explore innovative solutions based upon common interests
- Strive to resolve differences and seek common ground
- Discuss topics together rather than in isolation
- Limit side conversations and actively participate

Agenda

Time (CT)	Topic
6:30pm	Call to Order, Roll Call, and Agenda Review
6:32pm	Review and Approve Meeting Minutes
6:35pm	Public Comment <i>Any member of the public who wishes to address the task force may do so via Elgin City Hall</i>
6:40pm	Recap Previous Meeting A summary of discussion highlights and action items from the previous meeting.
6:50pm	EPD Presentation EPD to provide a presentation on recruitment, hiring, retention, and training process.
7:05pm	Question and Answer
7:20pm	Break
7:30 pm	Brainstorm and Identifying Recommendations
7:50 pm	Wrap up & Next Steps

This meeting will be conducted via Zoom. The meeting video will be recorded and live streamed at cityofelgin.org/taskforce.

The Council Chambers at City Hall, located at 150 Dexter Court, will be open for anyone interested in speaking during the public comment portion of the meeting.

All agendas, meeting minutes and meeting video recordings will be available on the City's website: cityofelgin.org/taskforce.

The City of Elgin is subject to the requirements of the Americans with Disabilities Act (ADA) of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact ADA coordinator, at 847-931-6076, or TTY/TDD 847-931-5616 promptly to allow the City of Elgin to make reasonable accommodations for those persons.