

CITY OF ELGIN
APPLICATION FOR WARM AIR HEATING CONTRACTOR REGISTRATION

Applicant must complete and return this application with a non-refundable examination fee of \$100 to the Department of Community Development, City of Elgin, 150 Dexter Court, Elgin, Illinois 60120 prior to taking the examination.

Examinations must be scheduled ahead of time with our office, with test starting times between 9:30 AM. Allow 3-4 hours to take the examination. The exam is divided into 3 sections – duct design, venting & combustion air, and installation parameters. Call the Department of Community Development at (847) 931-5920 to make an appointment.

Applicant must pass each section and have a minimum overall score of 76% to qualify for a license. Applicant will be notified of the results of the examination after it has been reviewed by the Warm Air Heating Commission.

Upon receiving a passing grade, applicant must pay an annual registration fee of \$25.00 and provide the City with a \$20,000 license and permit bond conditioned on all work performed in the City being in accordance with the provisions of the Elgin Municipal Code.

Applicant's Name _____

Applicant's Email _____

Residence Address _____
City _____ State _____ Zip _____

Home Telephone (_____) _____

Business Name _____

Business Address _____

City _____ State _____ Zip _____

Business Telephone (_____) _____

List of Employers, positions held and dates of employment:

List schools, seminars, etc to show your experience and qualifications to be registered as a Warm Air Heating Contractor:

I hereby agree to comply with all construction standards adopted by the City of Elgin and all codes and ordinances in the Elgin Municipal code.

Signature of Applicant

Date

Date of Examination _____

Test Number _____

Test Score _____